**KINGSTONE & THRUXTON GROUP PARISH COUNCIL**

Minutes of an ordinary meeting of the parish council held on Wednesday 10th July 2024

At 19.00 in Kingstone Village Hall, Green Lane, Kingstone, Hereford

**Present:**

Cllr David Bailey, Cllr Leah Dunsmuir, Cllr Colin Knight, Cllr Paula Rawbone, Cllr David Rea, Cllr Lynne Thorne

**In attendance:**

Lisa Lewis (Parish Clerk), Paul Neate (Footpaths Officer), Ward Cllr Richard Thomas, Steve Madison (Sports Association) and one member of the public.

**In the absence of the chairman and vice-chairman it was proposed and seconded for Cllr Knight to chair the meeting. This was agreed and he opened the meeting and welcomed those present.**

|  |  |
| --- | --- |
| Agenda Ref | Minutes |
| **1.** | **Apologies** **for absence:-** Received and accepted from the Chairman Cllr Colin Pugh, Vice-chairman Cllr Colin Warrillow, Cllr Neil Howard, Cllr Denise Lloyd and Cllr Richards. |
| **2.** | **Co-option –** one application hadbeen received and circulated from Alexis Richards-Powell, she was invited to say a few words and it was **RESOLVED** by a unanimous vote to appoint her as a member. The Declaration of Acceptance of Office was completed and the register of interests given to Cllr Richards-Powell to be completed and returned within 28 days.  |
| **3.** | **To receive declarations of interest & written requests for dispensation**  Cllr L Dunsmuir declared a non-dpi in item 6.10 and signed the declarations book.  |
| **4.** | **Approval of minutes and sign** from the parish council meeting held on Wednesday 5th June 2024. It was **RESOLVED** to adopt the minutes as a true record, and they were duly signed by Cllr Knight. |
| **5.****5.1****5.2** | **Members of the Public made comments on the following points:-*** None received

**Clerk’s Report**  Correspondence: Email received from a resident:-Please see picture of BMX track. This was professionally done. If kingstone track was Designed like this I would imagine more children would love this track. Is it possible to get in a company that could improve what has been done and apply to the council for some type of Grant. Please can you discuss this in your next PC meeting. I’m trying to work with you to support the children around the whole village.Thanks for your time. It was **RESOLVED** to add this item to the agenda for September’s meeting and for the clerk to advise the resident.  Email circulated 13.06.24 from Hfd Council regarding a lecture on hedges by Professor Dover. Email circulated 13.06.24 about the Rural Housing Enabler Project. Email circulated 13.06.24 – police newsletter. BBLP weekly reports circulated. Invitation to the parish summit circulated 13.06.24 – to take place 9th July at 7pm, Plough Lane. Email from Highways regarding Cycle Track at Lagan Homes Development circulated 13.06.24. Further email from Lagan Homes regarding temporary access application, circulated 18.06.24. Email received from a resident 02/07/24Regarding flooding issues with their property and the ditches surrounding it. She had been referred to the parish council from BBLP. The clerk has advised that there are sandbags available if required. The clerk contacted the lengthsman who advised that the main ditch from the Bull Ring crossroads to Barrow Common has been cleared by BBLP and there is currently no issue with this drainage. The ditch referred to is a ‘holding ditch’ that takes water off the road when it floods. It was **RESOLVED** for the clerk to respond with this information and refer the resident to BBLP. **Planning Decisions – FOR INFORMATION ONLY** P241610/XA2 - Land South of the B4349 and West of the C1221 Kingstone Herefordshire HR2 9HP Application for approval of details reserved by condition 4 attached to planning permission 200296 PP - Approval of details reserved by condition Valid (Undecided) n/aAction Log – all completed actions were noted and it was **RESOLVED** to archive all completed tasks.  |
| **6.****6.1****6.2****6.3****6.4****6.5****6.6****6.7****6.8****6.9****6.10** | **Verbal Reports****Local Policing Team** Not Present, it was noted that the newsletter had been received and circulated. **Ward Cllr Reported:-** * He had attended the Parish Summit. An overview of the meeting was provided by himself and Cllr Dunsmuir who also attended.

**Lengthsman** Not present. * It was noted that a lengthsman working group meeting had taken place.
* The use of weedkiller along kerb edging was considered and it was **RESOLVED** by a unanimous vote not to use this method.
* It was noted that there is mud and debris that needs clearing from all kerb lines.

**Village Hall** **Committee** **reported:*** Meeting had taken place. It was noted that the toilets will need replacing and quotes are to be obtained.
* Garden area to be looked at.
* There will be a table sale in September to raise funds.
* Hall remains busy.

**Sports Association** Mr Steve Madison reported:-* Dore Valley Football no longer using the pitch. Looking for possible replacements.
* Potential of 2 adult teams.
* AGM will take place in August, date to be confirmed.

**Parish Footpath Office (PFO)** Reported:* Cutting of KS3, KS25 and KS7 had taken place. Clearing around Barrow Common bridge and gates.
* No response received from Herefordshire Council regarding outstanding issues.
* BT path has not been cut.
* Cooks Lane needs cutting.
* A shredder will not be necessary if regular trimming takes place. Clerk to obtain guidance on tree / hedge cutting during bird nesting season.

**Bike Track:** The current grass cutting contractor, D. Addis had provided a quotation of £200 per time to strim the site at the bike track. It was **RESOLVED** by a unanimous vote to proceed with the quote. Clerk to instruct and establish if debris can be removed. **Allotments** – no updates. It was noted that the next meeting will take place on 4th September 2024.**Food Share** – leaflets had been ordered and were being distributed. There are still low numbers attending and Cllr Rawbone may look at an additional evening date. Help had been provided to Food for Families again this month with 14 boxes being distributed for Kingstone. It was noted that some large event flags / banners could be sought to aide advertising of the event. The remaining balance of the grant money was noted at £1,225.36.**Litter Pick** – Another successful litter pick had taken place with 2.5 bags collected. That is a total of 14.5 bags of rubbish collected since the launch of the litter pick. Next pick will be Saturday 3rd August. Three quotations for litter picking hoops had been obtained and were considered. It was **RESOLVED** by aunanimous vote to proceed with purchasing 5 hoops at a cost of £42.80 from Amazon. Clerk to purchase with parish council credit card.  |
| **7.****7.1****7.2****7.3****7.4****7.5****7.6** | **Financial Reports**The payments list for July and August, as shown in appendix 1 was **APPROVED**. **Banking** - Bank balances and reconciliation for end of May 2024 were noted for the Unity Current Account. See Appendix 2. Change to .gov – procurement is in progress and invoice had been prepared for payment. Adoption of a Reserves Policy – it was **RESOLVED** to defer this item until the next meeting. Adoption of the Financial Regulations 2024, it was **RESOLVED** by a unanimous vote to adopt the document. Cllr Richards was proposed and seconded as an additional signatory on the bank accounts and it was **RESOLVED** by a unanimous vote to appoint her along with Cllr Rawbone, Cllr Lloyd and Cllr Thorne. Bank mandate to be completed and returned.  |
| **8.****8.1** | **Planning** None to consider. Neighbourhood Development Plan (NDP)* Appoint Planning Consultant - It was **RESOLVED** by a unanimous vote to re-appoint Kirkwells as the planning consultant for the NDP review.
* Cllr Dunsmuir was proposed and seconded as the NDP co-ordinator.
* Councillors considered delegated authority to the clerk for spending of grant money between meetings in relation to the NDP, it was **RESOLVED** by a unanimous vote to delegate authority to the clerk.
 |
| **9.****9.1****9.2****9.3****9.4** | **Highways and Environmental Matters** Traffic Calming Plans and s.106 – it was noted that a final draft plan is ready to share with the parish and dates for an online meeting will be circulated shortly. Remembrance Memorial Plans – It was noted that following the consultation and information about a covenant on the land that the plans will not proceed. It was noted that improvements could be considered at the bike track. Clerk to consult with local police. The planting of bulbs was considered and as the order book is not yet open it was **RESOLVED** to allocate a budget of £200 for the purchase of spring bulbs. Cllr Lloyd to investigate, clerk to proceed with purchase.  |
| **10.****10.1** | **Training**  - The training schedule from HALC had been circulated. **Defibrillator Training** Rescheduledto take place on the 24th July 2024. |
| **11.** | **Items for the next agenda*** Bench location and risk assessment. Tree consideration.
 |
| **12.** | It was noted that the date of the next Parish Council meeting is Wednesday 4th September 2024. No meeting in AUGUST.  |
|  | **Meeting closed at 20:24pm.**  |

**SIGNED………………………………………………………… DATED…………………………….**

**Appendix 1**

****

**Appendix 2**

****